

Slide 1 - Slide 1

The screenshot shows the Skyward Family Access website in a Windows Internet Explorer browser window. The page title is "Skyward Family Access - Windows Internet Explorer". The user is logged in as Bryce M. Letcher from Kansas High School (305). The navigation menu includes "Account Info", "Print", and "Logout". The main content area is titled "Message Center" and has two tabs: "Current" and "Expired". A yellow callout box points to the "Current" tab, stating: "Under the Current tab teachers can post messages to be viewed for a range of dates." Below the tabs is a "Teacher Messages" section with a table of messages. A second yellow callout box is positioned over the "Message Center" heading, containing the text: "Click Message Center. What can a family see on the Message Center? The guardian or student would see current and expired messages that have been posted by teachers. Who can see the student Message Center? Any guardian or student who has access can view their Messages Center."

Student: Bryce M. Letcher School: Kansas High School (305) Account Info Print Logout

Message Center **Current** Expired

Under the **Current** tab teachers can post messages to be viewed for a range of dates.

Teacher Messages

Post Date	Class	Description	Summary	Posted By	Total Responses	Expiration Date
10/17/2007	00932/05	On The Job Training	Employers review is due	Pam Blonien		10/20/2007
Message: Remember to bring in your employers review of your job performance by Friday, Oct 19. For extra credit get it in early. Post Reply						
10/17/2007	00932/05	On The Job Training	Fall Conferences	Pam Blonien		10/24/2007
Message: I will be available for fall conferences on Oct 22 and 23 from 6:00 to 8:30 p.m. in room 304. Post Reply						

Message Center

Click Message Center.

What can a family see on the Message Center?
The guardian or student would see current and expired messages that have been posted by teachers.

Who can see the student Message Center?
Any guardian or student who has access can view their Messages Center.

Slide 2 - Slide 2

The screenshot shows the Skyward Family Access interface. At the top, the browser title is "Skyward Family Access - Windows Internet Explorer". The header includes a navigation bar with "Student: Bryce M. Letcher" and "School: Kansas High School (305)". A "We value your feedback" button is visible. Below the header, there are tabs for "Message Center", "Current", and "Expired". The "Expired" tab is selected, displaying a "Teacher Messages" table. The table has columns for Post Date, Class, Description, Summary, Posted By, Total Responses, and Expiration Date. A message from Pam Blonien is shown, dated 10/17/2007, with an expiration date of 09/05/2007. A yellow callout box points to the message, stating: "Under the Expired tab, the messages that display from the teacher(s) are dates that have expired. This concludes this tutorial." A left sidebar contains a "General Information" menu with links to Student Information, Gradebook, Message Center, Attendance, Schedule, Discipline, Food Service, Fee Management, Report Cards, E-mail Notifications, Health Information, and Login History.

Post Date	Class	Description	Summary	Posted By	Total Responses	Expiration Date
10/17/2007	00932/05	On The Job Training	Welcome to the new School Year	Pam Blonien (from 09/01/2007 - 09/05/2007)		09/05/2007

Message: Welcome to the new school year 2008. We are looking forward to a great learning experience.

Under the **Expired** tab, the messages that display from the teacher(s) are dates that have expired.

[This concludes this tutorial.](#)